

***NEW BRUNSWICK HEALTH COUNCIL***

**ANNUAL FINANCIAL REPORT**

For the year ended March 31, 2009

# ***NEW BRUNSWICK HEALTH COUNCIL***

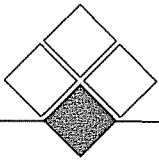
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For the year ended March 31, 2009

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LEBLANC NADEAU BUJOLD

chartered accountants

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## AUDITORS' REPORT

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To the Directors of the  
New Brunswick Health Council

We have audited the balance sheet of the NEW BRUNSWICK HEALTH COUNCIL as at March 31, 2009 and the statement of revenue and expenses for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2009 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

Budget figures are provided for comparative purposes and have not been subject to audit or review procedures. Accordingly, we do not express any opinion regarding budget figures.

*LeBlanc Nadeau Bujold*

Chartered Accountants

Dieppe, New Brunswick  
May 7, 2009

**NEW BRUNSWICK HEALTH COUNCIL**

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**REVENUE AND EXPENSES**  
For the year ended March 31,

Budget  
2009

Actual  
2009

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**REVENUE**

Grant - New Brunswick Department of Health

\$ 1,619,531 \$ 1,030,392

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**EXPENSES**

Salaries and fringe benefits

547,629 425,575

Board of directors expenses (Schedule A)

164,000 140,255

Administrative expenses (Schedule B)

83,000 42,399

Operating expenses (Schedule C)

468,532 163,457

Start-up expenses (Schedule D)

356,370 258,706

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1,619,531 1,030,392

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**EXCESS OF REVENUE OVER EXPENSES**

\$ - \$ -

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**NEW BRUNSWICK HEALTH COUNCIL**

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**BALANCE SHEET**

As at March 31,

2009

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**ASSETS**

**CURRENT ASSETS**

Cash	\$	300
Grant receivable - New Brunswick Department of Health		236,205
Prepaid expenses		1,100
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	\$	237,605

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**LIABILITIES**

**CURRENT LIABILITIES**

Accounts payable	\$	236,205
Deferred revenue		1,400
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	\$	237,605

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**CONTINGENCY AND COMMITMENTS (notes 4 and 5)**

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ON BEHALF OF THE BOARD

*Rino Volpe* ..... Director  
*Norma A. Suggs* ..... Director

# **NEW BRUNSWICK HEALTH COUNCIL**

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## **NOTES TO FINANCIAL STATEMENTS**

March 31, 2009

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### **1. STATUTES OF INCORPORATION AND NATURE OF ACTIVITIES**

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The New Brunswick Health Council (the Council) was established September 1, 2008 under the New Brunswick Health Council Act and is considered a government organization. Its goals are to promote and improve the performance of the health system in New Brunswick.

These financial statements account for all transactions since April 1, 2008, the effective start date of operations.

### **2. SIGNIFICANT ACCOUNTING POLICIES**

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The financial statements are prepared by management in accordance with Canadian generally accepted accounting principles for government organizations, as recommended by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants (CICA).

#### **Use of estimates**

The presentation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **Revenue recognition**

Revenues are recorded on the accrual basis of accounting as the funded expenditures are incurred. Any grant amount received in excess of recorded expenditures is accounted for as deferred revenue.

#### **Capital assets**

Capital assets purchased with government funding and under a \$100,000 threshold are fully amortized in the year of acquisition in accordance with government guidelines. Capital assets over the \$100,000 threshold are capitalized and amortized based on their estimated useful life.

## **NEW BRUNSWICK HEALTH COUNCIL**

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### **NOTES TO FINANCIAL STATEMENTS**

March 31, 2009

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#### **3. DEFINED BENEFIT PENSION PLAN**

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The Council, through a multiemployer plan sponsored by the Province of New Brunswick, offers a defined benefit pension plan to its employees. The pension expense for the year is \$25,637.

*The New Brunswick Investment Management Corporation acts as trustee and investment manager for the pension assets of members of the Public Service.*

#### **4. CONTINGENCY**

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The Council does not have any insurance coverage. Her Majesty the Queen in right of the Province has assumed responsibility for interests and risks of the Council in lieu of such insurance as permitted in the New Brunswick Health Council Act.

#### **5. COMMITMENTS**

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The Council, through the Department of Services and Supply, has lease commitments until January 2019 for the rental of its offices. The balance of the commitments under these leases is \$1,590,089. Minimum payments payable over the next five years are as follows :

2010 - \$161,704  
2011 - \$161,704  
2012 - \$161,704  
2013 - \$161,704  
2014 - \$161,704

The Council has a commitment towards an employee for a retirement allocation. If all the conditions of the agreement are respected, any amount that the Council would be called upon to pay in respect to this agreement will be expensed when disbursed, and would be entirely funded by the New Brunswick Department of Health.

#### **6. ECONOMIC DEPENDENCE**

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The Council is financed solely by the New Brunswick Department of Health.

***NEW BRUNSWICK HEALTH COUNCIL***

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**NOTES TO FINANCIAL STATEMENTS**

March 31, 2009

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**7. CASH FLOWS**

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No statement of cash flows was prepared since the information on cash flows is available from other financial statements and related notes.



**NEW BRUNSWICK HEALTH COUNCIL**

**SCHEDULES A, B AND C - OTHER INFORMATION**

For the year ended March 31,

Budget  
2009

Actual  
2009

**A - BOARD OF DIRECTORS EXPENSES**

Salaries and per diems	\$	70,000	\$	90,250
Board meetings and travel expenses		54,000		32,952
Simultaneous translations		40,000		17,053
	\$	164,000	\$	140,255

**B - ADMINISTRATIVE EXPENSES**

Travel expenses	\$	46,000	\$	30,293
Professional fees		25,000		11,166
Advertising		12,000		940
	\$	83,000	\$	42,399

**C - OPERATING EXPENSES**

Light and heat	\$	5,333	\$	-
Conferences and seminars		20,000		12,521
Association memberships		15,000		159
Courier and postage		4,000		1,392
Staff training		8,750		2,286
Office supplies		5,933		13,243
Consultants fees		72,000		54,695
Travel expenses		23,333		13,854
Sundry		2,333		479
Licenses, dues and fees		2,917		665
Equipment leasing		1,333		-
Rent		113,300		36,468
Publication of reports		50,000		-
Advertising and promotion		35,000		2,345
Research - outsourced		50,000		16,007
Translation services		20,000		3,128
Telecommunications		38,100		6,215
Security monitoring		1,200		-
	\$	468,532	\$	163,457

**NEW BRUNSWICK HEALTH COUNCIL**

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**SCHEDULE D - OTHER INFORMATION**

For the year ended March 31,

Budget  
2009

Actual  
2009

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**D - START-UP EXPENSES**

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Internet access	\$	5,000	\$	1,184
Office furniture		124,100		102,056
Office equipment		52,070		47,073
Branding		30,000		26,648
Promotional material		30,000		17,593
Desktop computers		6,000		4,597
Laptop computers		25,200		17,809
Plants and decorations		6,000		1,044
IT server		22,000		-
Web site		50,000		26,304
Security system		6,000		14,398
	\$	356,370	\$	258,706

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